

The Cosmopolitan Magazine.
Editorial Department.

IRVINGTON-ON-THE-HUDSON, NEW YORK,

April 7 189*7*

Dear Sir:

I regret that we are unable to use the manuscript which you have been kind enough to submit. In returning your MS., I am instructed to express the thanks of the editors for having been permitted to examine it.

Sincerely yours,

J. H. Sherman -

Dear Sir,

Before rec'dg I note to J. B. Walker, Cosmopolitan, askg about the "Man" MS. sh. I sent him Feb 26. Today I receive the above.

*I have sent the story to W. H. Land of The Outlook "this" morn.
Sincerely, J. H. S.*

In Response to Many Inquiries

THE editors would prefer to communicate personally with all writers who do them the favor to offer manuscripts for publication, but the demands upon their time make such a course impossible.

2. The rejection of a manuscript does not necessarily imply an opinion unfavorable to the literary quality of the work, but only means that MSS. returned do not meet any existing need of THE COSMOPOLITAN, however well they may be adapted to the wants of other periodicals.

3. All MSS. submitted to THE COSMOPOLITAN for examination are read as impartially as may be, and a decision regarding their availability for the magazine is reached at the earliest possible moment. Should a manuscript be held as presenting features worthy of additional consideration for a longer period than suits the convenience of the author it will be immediately returned upon a request from the author.

4. It is not the custom of THE COSMOPOLITAN to order the preparation of articles especially for its use, but the editors always esteem as a favor the first reading of any manuscript, and will give prompt attention to articles and illustrations which have not been offered elsewhere for publication.

5. Descriptive and critical articles should be about 4000 words in length.

6. Translations are not available.

7. It is desirable that material for illustrations accompany articles which from their character demand illustration in the magazine.

8. Although the conductors of THE COSMOPOLITAN do not hold themselves responsible for MSS. submitted, yet an attempt is made to return unused MSS. to writers who enclose postage stamps for that purpose. To avoid mistakes, contributors are requested never to send a MS. over a nom de plume, nor to transmit addresses and manuscripts in separate envelopes, but to write the name and address of the sender plainly on each MS., and to enclose a stamped and addressed envelope for its return if not accepted for publication.

9. As many thousand MSS. are received annually, the editors cannot enter into correspondence regarding the defects of manuscripts, nor give reasons for declining voluntary contributions.

10. Manuscripts should never be rolled, but folded flat.

11. Typewriting is always preferable to handwriting.

12. If photographs are sent for illustrations, they should be mounted to avoid loss and damage.

13. MSS. and illustrations should not be addressed to the editors personally, nor to members of the staff, but in order to insure prompt attention, should be sent to

MS. Department, THE COSMOPOLITAN MAGAZINE,

Irvington-on-the-Hudson, New York.